

Fort Knox Spouses and Community Club

Scholarship Committee
P.O. Box 177
Fort Knox, Kentucky 40121

2019-2020 HIGH SCHOOL SCHOLARSHIP

Dear Applicant:

1. General.

The Fort Knox Spouses and Community Club Scholarship Program provides scholarships for deserving, eligible U.S. military Family Members in our community. Scholarships are awarded based on the student's academic record, work experience, volunteer experience, participation in community-based activities, and an essay. The program consists of three organizations, The Fort Knox Spouses and Community Club (FKSCC), the Kentucky Bluegrass Sergeants Major Association (KBSMA) and the First Command Educational Foundation (FCEF), which work together to provide these scholarships to eligible students.

2. Eligibility.

A. The applicant must be one of the following:

- 1) The dependent child of an Active Duty/AGR (Active Guard/Reserve) U.S. military sponsor assigned or attached to Fort Knox.
- 2) The dependent child of a deceased or retired member of the U.S. Military Forces residing in the Fort Knox area.*
- 3) A child residing in the Fort Knox area* who is the dependent of an Active Duty/AGR U.S. military sponsor.

* Fort Knox area = Fort Knox Housing, Hardin, Meade, or Bullitt Counties.

B. All applicants must be high school graduates of the current academic year, as indicated by the following:

- 1) Hold a high school equivalency certificate.
- 2) Graduate before the end of the year in which the scholarship is awarded.
- 3) Graduate an accredited home school program of the year the scholarship is awarded.

C. The applicant must be accepted by an accredited institution of higher learning (e.g., college, vocational, or correspondence) or expect to be accepted by such an institution for their first Undergraduate Degree.

D. The applicant must possess a valid U.S. military identification card.

***NOTE: Any applicant who is a dependent of a member of the Fort Knox Spouses and Community Club will receive 2 bonus points on the Judging Rubric (this is for the FKSCC Scholarship only – it does not affect the KSMBA or FCEF scholarships). To apply for membership please go to <https://fortknoxscs.membershiptoolkit.com/>

Fort Knox Spouses and Community Club Student Scholarship Application

3. Procedures.

- A. In order to be considered by the selection committee, applicants must complete all application requirements and submit all requirements by mail.
- B. All properly submitted applications are reviewed and evaluated by the Scholarship Committee in accordance with the organization's constitution and by-laws. All materials submitted remain confidential.
- C. Instructions for completing the Application Packet are provided in Application Requirements.

4. Scholarship Awards.

- A. Funds available 15 August and must be claimed no later than 31 October.
- B. Scholarships awarded must be used during the school year immediately following receipt.
- C. The Scholarship Committee will award funds directly to the institution of higher learning (not to the individual recipient) in the recipient's name upon verification of registration.
- D. Scholarship selections are made in March. Scholarship recipients will be notified no later than the end of April. At this time, recipients will be told which scholarship (First Command Educational Foundation, Fort Knox Spouses and Community Club, or Kentucky Bluegrass Sergeants Major Association) they will receive.
- E. Scholarship Certificates will be presented at the student's award night at his/her high school.

APPLICATION REQUIREMENTS

The following items are required as part of the application packet.

Incomplete application packets are ineligible for scholarship consideration.

This application is available in a PDF fillable form at <http://fortknoxsc.org/>.

1. Application Checklist

2. Student Data Sheet

3. Verification of Student Eligibility

- The School Counselor completes this page of the application, signs, and returns to the applicant to be included in the mailed application packet.
- Home school students may substitute a notarized sworn statement or proof of active DEERS enrollment verifying the applicant's possession of a current military dependent ID card that is not expired.

4. Student Scholarship Application

- See instructions provided on this section of application.

5. College Entrance Examination Scores (SAT or ACT)

- Provide a copy or printout of scores
- Submit only one; the one with the highest overall score
- If the scores are on your official high school transcript, then you do not need to submit a copy

6. Official high school transcript

- Provide an official copy in a sealed envelope from the high school
- No copies will be accepted
- Should include grades and GPA through 1st semester/trimester of senior year; if it does not, then request counselor enclose 1st semester/trimester grades and GPA on a separate document and enclose in same envelope

7. Publicity Information

- Headshot photo (2x3) to be used only for newspaper/publicity releases – evaluators will not see the photos
- Listing of how you would like the student's and parents' names printed in newspaper/publicity releases

8. Release Form

- Signed by both parent and applicant

Fort Knox Spouses and Community Club Student Scholarship Application

9. Essay

- 400-700 words
- Type your essay in a font size no smaller than size 12 and double space the essay
- Put the essay question/topic you are answering at the top of the page
- Put the last four numbers of your social security number on each page
- Do not include your name on the essay pages
- **Answer one of the following essay questions/topics:**

Choice 1: Some students have a background, identity, interest, or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.

Choice 2: The lessons we take from obstacles we encounter can be fundamental to later success. Recount a time when you faced a challenge, setback, or failure. How did it affect you, and what did you learn from the experience?

Choice 3: Reflect on a time when you questioned or challenged a belief or idea. What prompted your thinking? What was the outcome?

Choice 4: Describe a problem you've solved or a problem you'd like to solve. It can be an intellectual challenge, a research query, an ethical dilemma- anything that is of personal importance, no matter the scale. Explain its significance to you and what steps you took or could be taken to identify a solution.

Choice 5: Discuss an accomplishment, event, or realization that sparked a period of personal growth and a new understanding of yourself or others.

Choice 6: Describe a topic, idea, or concept you find so engaging that it makes you lose all track of time. Why does it captivate you? What or who do you turn to when you want to learn more?

Choice 7: Share an essay on any topic of your choice. It can be one you've already written, one that responds to a different prompt, or one of your own design.

Remember, we read MANY essays. Not only do we read your essays for your ideas, we also look at grammar, word choice, and sentence/paragraph structure. Take time with your essay. Don't forget, place the essay question/topic you are answering at the top of the page.

Fort Knox Spouses and Community Club Student Scholarship Application

GENERAL INSTRUCTIONS

- It is the applicant's responsibility to ensure that a completed packet, as listed above (#1-9), is submitted.
- Use a computer to fill out the application, then print and mail. (Tablets/Portable Devices/Phones do not work with the PDF form) If you do not have access to a computer, you may fill out the application by hand. Please use black ink. Essays must be typed regardless of how the application is filled out.
- Do not modify or expand the forms. You are limited to the space provided.
- Include the applicant's last 4 numbers of social security number on all application paperwork
- Do not submit any of the following documents: resumes, copies of awards, or diplomas. Provide ONLY the information requested.
- For more information, please direct inquiries by phone or text to (270) 872-8548, or by email at scholarshipsfkcc@gmail.com

MAILING INSTRUCTIONS

- All application packet items must be mailed AND postmarked by February 7th.
- Ensure the packet is mailed with sufficient postage. Postage-due mail will not be accepted and will be returned to the Post Office.
- Hand delivered applications will not be accepted.
- Mail ALL application documents listed above to:

Fort Knox Spouses and Community Club Scholarship Committee

P.O. Box 177

Fort Knox, KY 40121

Fort Knox Spouses and Community Club

Scholarship Committee
P.O. Box 177
Fort Knox, Kentucky 40121

STUDENT DATA SHEET

APPLICANT/STUDENT'S INFORMATION

1. Name of Student (First, MI, Last): _____
2. Social Security Number (only last 4 numbers): _____
3. Date of Birth (Day/Month/Year): _____
4. Address
Street (& APT#): _____
City: _____
County: _____
State: _____ Zip Code: _____ Country: _____
5. Home Phone: _____
6. Cell Phone: _____
7. Email: _____
8. Name of School Currently Attending: _____
9. School Address (Street, City, State, Zip): _____

MILITARY SPONSOR'S INFORMATION

1. Rank: _____ (if retired, please list rank at retirement)
2. Name (First, MI, Last): _____
3. Full Unit (company/battalion/brigade/HQs): _____
4. Status (select one)
 Active Duty/AGR Retired Deceased
5. US Military ID Card Expiration Date: _____

PARENT PREFERRED CONTACT INFORMATION

1. Name: _____
2. Address (if same as above, check here: and proceed to #3)
Street (& APT#): _____
City: _____
County: _____
State: _____ Zip Code: _____ Country: _____
3. Home or Work Phone: _____
4. Cell Phone: _____
5. Email: _____

Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

VERIFICATION OF STUDENT ELIGIBILITY

The applicant must possess a valid and current U.S. military identification card or proof of active DEERS enrollment.

Please have your school counselor check the following on your military ID and then sign that the ID meets the required criteria. Include this page in your mailed application packet.

Name of Applicant/Student: _____

Military ID is not expired

Military ID belongs to the student applicant

School Counselor Contact Information (phone number): _____

School Counselor Name: _____

School Counselor Signature: _____

VERIFICATION OF DEPENDENCY STATUS OF A FORT KNOX SPOUSES AND COMMUNITY CLUB MEMBER

WHO IS THE MEMBER OF FKSCC: PARENT /GUARDIAN N/A

Name of FKSCC member: _____

***NOTE: Any applicant who is a dependent of a member of the Fort Knox Spouses and Community Club will receive 2 bonus points on the Judging Rubric (this is for the FKSCC Scholarship only – it does not affect the KSMBA or FCEF scholarships). To apply for membership please go to <https://fortknoxsc.com/membershiptoolkit.com/>

Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

PUBLICITY INFORMATION

How you would like the student's name printed for publicity purposes:

How you would like the parent(s) name(s) printed for publicity purposes:

PLEASE REMEMBER TO INCLUDE A PHOTO FOR PUBLICITY PURPOSES

You may tape it here:

If for legal reasons a child's picture/name cannot be published, please contact us at scholarshipsfksc@gmail.com and provide the appropriate documentation regarding this matter.

Last 4 SSN: _____

The Fort Knox Spouse and Community Club Scholarship Program

PO Box 177, Fort Knox, KY 40121

scholarshipsfksccl@gmail.com

PRIVACY ACT STATEMENT

FKSCC Scholarship Program (FKSCCSP) Application

1. Authority: Title 5, United States Code (USC) 552A.
2. Principle Purpose: To obtain information from FKSCCSP scholarship applicants.
3. Routine Uses: To be used as the basis for evaluating applicants for FKSCCSP scholarship awards.
4. The submission of information requested in this packet is necessary in order to provide the basis for evaluation. Failure to provide all requested information, including a signed/dated Privacy Act Statement, will result in the applicant's submission being ineligible for consideration.
5. I certify that the information furnished in this application is true and complete to the best of my knowledge, and that the student essay was written only by me.
6. I approve the release of all application information contained in this packet to the FKSCCSP Board and to the Scholarship Selection Committee.
7. I consent, in the event I am awarded a scholarship, to FKSCCSP's use of my name, photo and scholarship information for their promotions.

Applicant's Signature

Date

Parent's Signature

Date

Last 4 SSN: _____

STUDENT SCHOLARSHIP APPLICATION

1. List colleges, universities or vocational schools you have been accepted to, or from which you are waiting on an admissions decision.

1	
2	
3	
4	
5	

2. What degree program do you plan to complete? _____

3. List High Schools attended in chronological order:

School	Location	Dates Attended
1		
2		
3		
4		

4. In the space provided below, list three facts or items of interest about the Fort Knox Spouses and Community Club (FKSCC):

Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

5. Accomplishments

- Complete the following sections (A, B, C, & D) with only items you accomplished during high school.
- Do not abbreviate entries; the selection panel may not know what it means.
- Do not attach any resumes, copies of certificates, or other documentation.
- **ONLY** the information on the provided application will be accepted.
- It is not required to fill every space, but you are limited to the space provided so prioritize your entries.
- Do not modify or expand the form.
- Ensure your entries are visible when the document is printed.
- List awards/honors only once; do not duplicate in 5-A and 5-B.

5-A. Honors & Awards

Examples: A Honor Roll, Student of the Month, Good Citizenship Award, Governor Scholar, non-school related award, etc. It is acceptable to provide a short description if you believe the selection panel may not be aware of the meaning of the honor or award.

	Honors & Awards	Grade Levels (9, 10, 11, 12)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

5-B. Extracurricular Activities

(Examples: Sport Teams, Academic Teams, Band, Student Government, Clubs, Scouts, etc.)

	Activity	Grade Levels (9, 10, 11, 12)	# Months per Year	Awards/Honors	Leadership Positions
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

5-C. Community Service or Volunteerism

	Organization (e.g. Feeding America, Red Cross)	Description of Activity (e.g. packed food, helped at blood drive)	Grade Levels (9, 10, 11, 12)	Total Hours
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Last 4 SSN: _____

5-D. Work Experience (paid employment)

Job (e.g. Lifeguard, Cashier, Babysitter)	Employer/Agency	Dates Employed	Hrs/Wk

Describe any circumstances that prevented you from participating in extracurricular activities, performing community service, or being employed during high school that you feel the Selection Committee should be made aware:

Fort Knox Spouses and Community Club Student Scholarship Application

Last 4 SSN: _____

APPLICATION CHECKLIST

Name of Applicant/Student: _____

The following items are required as part of the scholarship application.

Follow instructions provided in APPLICATION REQUIREMENTS

Incomplete application packets are ineligible for scholarship consideration.

- 1. Application Checklist (1 page)
- 2. Student Data Sheet (1 page)
- 3. Verification of Student Eligibility (1 page)
- 4. Student Scholarship Application (4 pages)
- 5. College Entrance Examination Scores (SAT or ACT)
(include separately if not already included in your official High School transcript)
- 6. Official high school transcript (in sealed envelope from school)
- 7. Publicity information with photo (1 page)
- 8. Release Form (1 page)
- 9. Essay (1-2 pages; 400-700 words, size 12 font or greater, double spaced)

Email address so we can notify you once we receive your completed application:

All materials must be postmarked by 7 February.

Mail ALL application documents listed above AND the Application Checklist to:

**Fort Knox Spouses and Community Club Scholarship Committee
P.O. Box 177
Fort Knox, KY 40121**