

**Educational Enhancement Opportunity Request Form**

**FOR SCHOOL USE ONLY**

**(THIS SECTION TO BE COMPLETED BY THE SCHOOL PRINCIPAL / DESIGNEE)**

This request must meet all three criteria to be eligible for an educational opportunity absence:

1. This request is for an absence that will have "significant educational value" and be "intensive" in nature. Yes  No
2. This trip is tied to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts. Yes  No
3. The major purpose of the trip is educational. Yes  No

As Principal, I recommend  I do not recommend  that this educational opportunity absence be granted.

Principal's Rationale \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Signature of Principal* \_\_\_\_\_ *Date* \_\_\_\_\_

**FOR CENTRAL OFFICE USE**

As Superintendent, I recommend  I do not recommend  that this educational opportunity absence be granted.

Superintendent's Rationale \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Signature of Superintendent* \_\_\_\_\_ *Date* \_\_\_\_\_

The District grants  does not grant  this educational opportunity absence.

\_\_\_\_\_  
*Signature of the Board Chairman* \_\_\_\_\_ *Date* \_\_\_\_\_

STUDENTS

09.123 AP.2

Educational Enhancement Opportunity Request Form

To request an absence to attend or participate in an educational activity, please complete this application form and return it to your school principal at least five (5) days prior to the absence. Such an absence as requested by this signed application and approved by the school principal, will be considered an excused absence. The major intent of the activity must be educational in order for the student to be granted this type of absence. The proposed activity must have significant educational value and be composed of an intensive program related to the core curriculum (e.g. art programs, dance programs, State Fair activities, workshops that are educational in nature, college visits, etc.). The Principal will use his/her good judgment to determine if the activity meets guidelines. A student may be approved for up to ten (10) days of absence per year for this purpose. Students who are granted an absence under this law will be allowed to make up all school work. Student grades can not be affected by lack of attendance or participation in classes for approved days. **This type of absence can not occur during the school's CATS Testing or District-wide assessments, unless there are extenuating circumstances that are approved by the Principal.** Decisions may be appealed to the Superintendent and then to the Board of Education.

Student Full Legal Name: \_\_\_\_\_ Date of Application \_\_\_\_\_

Name of School \_\_\_\_\_ Homeroom Teacher \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Grade Level: \_\_\_\_\_ Home Phone \_\_\_\_\_

Residence Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

# of Excused Absences To Date \_\_\_\_\_ # of Unexcused Absences To Date \_\_\_\_\_

# of Total Absences to Date \_\_\_\_\_

Date(s) of Intended Absence(s) \_\_\_\_\_

Please explain the nature of the event the student will be attending and how the activity meets the criteria of (1) having an educational purpose, (2) having "significant educational value," and (3) how the activity is directly related to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts. Please attach a schedule of activities/events to be attended. (Use additional paper, if needed, and attach to this completed form.)

(1) The student will be visiting a college campus to determine options for their post-secondary education  
(2) The student will gain knowledge and information necessary to make his or her college choice  
(3) The student will be exposed to the college's entrance requirements & general education requirements as they relate to his/her current high school curriculum

\_\_\_\_\_  
*Signature of Student*                      *Date*

\_\_\_\_\_  
*Signature of Parent/Guardian*                      *Date*



Telephone 270-737-6800  
Fax 270-765-3889



*Tim Isaacs*  
*Principal*

ASSISTANT PRINCIPALS  
Aaron Howell  
Tessa Jagers  
Myra Lewis  
Chastity Yates

COUNSELORS  
Chris Adams  
Kim Cardin  
Angie Davis  
Bruce Evans

COLLEGE VISIT APPROVAL

A senior student may take two (2) college visits that do not count as absences from school. Requests must be made at least two weeks prior to the visit. Students are responsible for any missed work. Visits may not be made during the last two weeks of school, statewide assessment, or final examinations.

Student Name: \_\_\_\_\_

Date of Visit: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Signature of Guidance Counselor: \_\_\_\_\_

Signature of College Official: \_\_\_\_\_

A college official must sign this form.  
Return the form to the main office within two days after completion of the visit.  
Failure to turn in the form will result in an unexcused absence.

*Bruin Excellence*  
Equal Education and Employment Institution