

WOODLAND ELEMENTARY

SEPTEMBER 2011 SBDM MINUTES

September 14, 2011/3:52 p.m.

The regular meeting of the Woodland Elementary School SBDM Council met at 3:52 p.m. Members present were Ashley Brus, Cindy Miller, Shianne Monteiro, Jenn Ford, Judy Bayne and Dawn Tarquinio. Guests present were Carlena Sheeran and Tiffany Jenkins.

1. OPENING BUSINESS

- a. Jenn Ford made a motion to approve the September agenda. The motion was seconded by Judy Bayne.
- b. A motion was made by Shianne Monteiro to approve the August minutes. The motion was seconded by Judy Bayne.
- c. Good News –
 - 1) Our Family Night/Book Fair on September 13th was a great success! We had very good parent participation and many signed up to be a part of our parent teacher organization.
 - 2) On September 9th we invited community members (military personnel, firefighters, police, the mayor of Radcliff and others) to come for breakfast and a Remembrance Ceremony for September 11th. Everyone gathered in our back parking lot and the students released hundreds of balloons as a symbol to always remember those who lost their lives in this act of terrorism on our country.
- d. Our visitors were Carlena Sheeran, who is our School Buddy and Supplemental Team Member from Central Office and Tiffany Jenkins, our Family Resource Coordinator.

2 STUDENT ACHIEVEMENT REPORT

- a. MAP – The council reviewed the Fall 2010 data and projected data for spring 2011. From there, we discussed the actual data. We will utilize this information when we construct our CSIP for 2011-2012.
- b. NRT/ IOWA Testing – The council reviewed the results of the IOWA Testing and discussed how to analyze the results. Teachers will be working on this in the next few weeks during the October 10th PD day, October 19th staff meeting and the October 20th staff meeting.

3. PLANNING

- a. Monthly Review
 - 1) The September 19th Professional Learning Day Plan was reviewed by the council.
 - 2) The agenda for the September Literacy First Meeting was examined and the council was able to see what participants can expect that day.
- b. Review of goals from 2010-2011 (the SBDM Annual Report). The council reviewed the goals from 2010-2011 and a discussion ensued about where we stand on the goals we made:
 - #1) *Geography skills* were improved upon at each grade level. An assessment will be done on how they progressed.
 - #2) *Enrichment teacher* – There was a high number of students who had significant increases in math scores even though they were well above grade level. The council discussed the fact that we do not have a specific need at this time to continue with an enrichment teacher. At this time, we need to focus on our remedial students.
 - #3) *Compass Learning* – This goal was not met. Michelle Hale will be coming to Woodland to assist teachers with perfecting the program to better suit their students.
 - #4) *Success Stories* – We celebrated the achievement of our students with award ceremonies at the end of each nine weeks. We also acknowledged the parents of our honor roll students by having them come down front with their students so we can show them how much we value their dedication to their child's education. Our career day hosted by the FRC was very successful. Many set-skill jobs were represented and students learned a great deal as indicated by the assessment given at the end of the day. We increased the number of students scoring distinguished in all areas of the state-wide assessment. With the implementation of KSI, we saw the gain of 3.2 grade levels by a student who received 94 hours of individual instruction. Another student gained 2.6 grade levels as a result of 60 plus hours of additional instruction. These are just two examples of the success of the KSI Implementation.

c. Goals for 2011-2012 School Year – CSIP will be updated with current information. We must develop our committees for the school year. We will begin to focus on this at the next faculty meeting on September 21st and continue at the October 26th teacher meeting as well as the November teacher meetings. We hope to garner parent interest to serve on these committees as well.

d. The monthly SBDM meeting date was discussed and it was decided that the council will meet on the first Wednesday of each month at 4 p.m. The October meeting will take place on Wednesday, October 12th, due to fall break the previous week.

4. BUDGET REPORTS

a. The council reviewed and discussed the Schedule of Balances for the month of August.

5. COMMITTEE REPORTS

a. The FRC Coordinator gave a detailed report of services provided in August and September to this point. Much assistance has been given to our families in the form of the back pack program, uniform assistance, vision tests, lice treatment, a shoe drive, Communicare referrals, home visits, parent meetings, and the mentee program. Our new coordinator is off to a great start.

b. The August accident report was examined by the council.

6. INFORMATION

a. Principal Selection – The principal selection process was outlined and described to the council.

b. All SBDM members were given copies of “*Managing Government Records*” and they each signed a proof of receipt for same.

7. NEW BUSINESS

a. New Hires: Dawn Tarquinio, Principal
Mike Hornback, 2nd shift custodian

b. . Selection of Vice-Chair for the council – Cindy Miller nominated Ashley Brus for the position and it was seconded by Judy Bayne. Ashley Brus agreed to the position.

c. We will have an election on September 29th to elect a second parent to serve on the council.

8. ON-GOING LEARNING

a. New member training was discussed. Our parent representative, Shianne Monteiro has not had her council training yet. Carla Breeding is working on this.

b. Experienced member training was also discussed.

c. We will be updating our By-Laws and Policies as we go along and get our committees formed.

9. EXECUTIVE SESSION

At 5:08 p.m., Cindy Miller motioned for the meeting to come to an end and it was seconded by Shianne Monteiro.